

2018 Exhibitor Terms and Conditions

March 9 & 10, 2018 ♦ Embassy Suites ♦ Independence, Ohio

- **Booth:** The booth that you have reserved is for the full 2-day duration of the Convention and ***your booth must be manned from 8am to 6pm both days.***
- **Booth Assignment:** You will be notified of Booth assignments upon check-in at the registration table. The exhibit hall is filled on a first-come, first serve basis, based on the date of application received and date of payment received. All exhibit space and placement is at the discretion of Cleveland Right to Life which reserves the right to change the floor plan, without notice, in order to comply with fire, safety, and accessibility regulations or to provide a safer, more satisfactory, attractive, and successful Convention. Cleveland Right to Life will make every effort but cannot guarantee that an organization exhibiting similar products will not be located in a nearby or adjoining booth space.
- **Registration Bag Inserts:** If you choose, you may deliver/mail a maximum of 600 pieces of literature to Padre Pio Academy, Attn: BABL Registration Bags, 12920 Madison Ave., Lakewood, OH 44107. **Deadline: 3pm on Friday, March 2nd, 2018**
- **Table Swapping or Sharing:** Without the express permission of Cleveland Right to Life, there is to be no table “swapping”, sharing or splitting. Placing another organization’s materials on your table is permissible, but compliance with these terms conditions remains the responsibility of the approved exhibitor and the ad space and “signage” must reflect the identity of the approved exhibitor.
- **No “Suitcasing”:** Suitcasing is the act of soliciting business in the aisles or other public areas during the Convention (this includes the selling of raffle tickets and petition signing, which may be done at the exhibitor’s booth only)
- **Check In:** All exhibitors must check in at the Registration Table located in the Atrium to receive table assignment, exhibitor name badge(s), program booklets, registration bags, and any meal passes purchased.
- **Set Up:** Booth set up begins at 6AM on Friday, March 9th, 2018. Exhibitors will be provided with a 6 ft. table & linens.
- **Passes:** Names must be provided for all persons manning the booth who will be issued speakers-only passes (name badges). Admittance to Convention Proceedings is by name badge only.
- **Meals:** Meals are not included but can be purchased online: <http://bringingamericabacktolife.org/exhibitors/> (Alternatively, the hotel has a coffee shop and restaurant and there are numerous fast food options in the vicinity.)
- **Tear Down:** All items from your table must be removed by 10pm on Saturday, March 10th, 2018
- **Directions:** For directions to the Cleveland Embassy Suites, 5800 Rockside Woods Blvd., Independence, OH 44131 go to the website: <http://bringingamericabacktolife.org/venue/>
- **Parking:** There is ample parking available at the hotel. Please enter through the north (right) side “Ballroom” doors (look for the entrance with the awning)
- **Liability:** Cleveland Right to Life is not responsible for anything exhibitors or their personnel may bring into the hotel. Exhibitors will be responsible for providing any security necessary for their exhibit. Any damage to the hotel or exhibit hall by an Exhibitor or their personnel will be the sole responsibility of the Approved Exhibitor causing the damage. The Exhibitor agrees not to hold Cleveland Right to Life liable for any loss, damage, or claim (including personal injury/death and property damage or loss) resulting from their participation in this event.
- **Additional Requests:** If you have any additional/special requests, please let us know as soon as possible, and we will do our best to accommodate you within the constraints of the facilities at our disposal.
- **Cancellations/Refunds:** A partial (50%) refund will be given for cancellations up to 3 weeks prior to the start of the event. No refunds will be issued within the 3 weeks prior to the start of the event.
- **Breach:** Breach of any of the terms and conditions without prior notice and approval (such as leaving your booth vacant on either/both days) may result in a forfeit of exhibition opportunity for the following year or longer at the discretion of Cleveland Right to Life.
- **Values:** Any organization displaying or advocating values contrary to that of Cleveland Right to Life Education, Inc. will be asked to leave the event immediately and prohibited from exhibiting in the future.
- **Right of Admission Reserved:** Cleveland Right to Life Education Inc. reserves the right to deny or remove exhibitors at any time & for any reason.

For more information about exhibiting, contact Ildi Rich at 216-406-4140 or ildi@bringingamericabacktolife.org